

**MINUTES OF THE BOARD OF WOODWARD COUNTY COMMISSIONERS REGULARLY SCHEDULED
MEETING MONDAY, April 17, 2023**

Meeting was called to order by Chairman Troy White with Vice-Chairman Clint White & Member Donny Thorn- present. Also, present County Clerk Wendy Dunlap, Ben Smith, Reporter Johnny McMann, Sheriff Kevin Mitchell, Bailey Kafke & Travis Case. Statement of Compliance was acknowledged we have a quorum agenda was filed & posted April 13, 2023 @ 2:45 p.m. Invocation followed by the Pledge of Allegiance. Motion was made by C. White to approve the minutes of the previous meeting seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. C. White reported that Keith Weber will be in the County Commissioner meeting Monday, April 24, 2023 & then that evening for a meeting at the fairgrounds. C. White also reported that clearing house registration is open to register all CDL drivers. Motion was made by C. White to approve Woodward County Burn Ban through May 1st with exceptions for outdoor welding, outdoor cooking & fireworks seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-no. No paperwork was submitted for renewal of Certificate of Compliance Mean Green Growers LLC a tract of land in Section 21 T23N R21W in District #3. Motion was made by T. White to table Bid B-23-3 Construction for the Metal Fire House for the Mutual Volunteer Fire Department this bid was more then they expected so they will be redoing the bid with different specs in the future seconded by C. White Thorn-yes, C. White -yes & T. White-yes. Motion was made by C. White to approve Interlocal agreement between Woodward County & Woodward Public Schools seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve Allocation of Alcoholic Beverage Tax certified to 4/12/2023, \$21,218.27 seconded by Thorn roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve purchase orders batch #161 seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve AIA Document A133 Standard Form of Agreement between Woodward County & Joe D. Hall Construction for any possible work if any during the fiscal year 2023-2024 seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by T. White to table AIA Document B101 standard form agreement between Woodward County & Nathan Baker Architect for fiscal year 2023-2024 for lack of percentage basis being filled in on page 20 of the contract seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve Resolution R-23-17 transfer of 2015 Chevrolet Silverado 1500 LT Crew Cab 4WD from District #2 to District #1 (Truck to be used for insect spaying & is owned by District #1, #2 & #3) seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. white-yes. Motion was made by T. White to approve Interlocal Agreement between Woodward County & Mooreland Public Schools seconded by C. White Roll Call Thorn-yes, C. White-yes & T. White-yes. Under New or Unforeseen Thorn reported that road 34 & 34C will have some work being done on it tomorrow but there will be a flagman at both ends of the road. As there was no other business before the board at this time a motion was made by T. White to adjourn seconded by Thorn Voting: All Ayes.

MINUTES

SPECIAL MEETING OF THE

BOARD OF WOODWARD COUNTY COMMISSIONERS

Monday, April 17, 2023 10:30 a.m., Woodward County Courthouse

Chairman Troy white called the meeting to order with members Clint White & Donny Thorn present. Also present, County Clerk Wendy Dunlap, Election Board Secretary Connie Wilcox, Assessor Mistie Dunn, Treasurer Kim Bowers, Court Clerk Tammy Roberts & Sheriff Kevin Mitchell. Compliance with the Open Meeting Act was acknowledged, we have a quorum the agenda was filed & posted April 13, 2023 @ 2:45 p.m. Security in the courthouse T. White reported there has been some security issues upstairs Mitchell said he has one security deputy working 5 days a week from 9 to 5, T. White said we are hoping to maybe use some sales tax money to get more security in the courthouse. County handbook (changes or updates) Bowers stated she would like to get the meal amount changed above \$18 because it is hard to buy a meal at a sit-down place for that price, Thorn mentioned raising the amount but having it be per-diem with \$60 a day, T. White said that would be a good idea. Officers agreed that policies & procedures were in place & understood & followed & ensure employees understand expectations in meeting the goals of the county. Each elected official does perform a periodic evaluation of the internal controls designed for their office. Under budget concerns Roberts is worried about storage because she has to keep felony & other records for a long time, getting a storage vault but it would be heavy & right above the County clerk's Office, C. White suggested a climate-controlled storage shed. T. White reported continuing the sales tax after the event center is paid off in September, going out for general improvements for Woodward County such as roof for juvenile detention center, surveillance cameras for sheriff & co.

Continued from Monday, April 17, 2023 Special BOCC Meeting

courthouse, Ft Supply upgrades & AC for fair building B if we continued sales tax for 2 years it would generate 2.4 million dollars & not raise taxes just leave them like they are now but it is coming up soon the resolution needs to be in place by May 11, 2023. Under budget concerns Mitchell reported he has another guy quitting due to a facility paying for family insurance, Mitchell hopes to maybe paying dependent insurance thru the county to inspire people to work for the Sheriff's Office, C. White reported we are also looking at paying the employees dental insurance that was taken away due to budget shortages. As there was no other business before the board a motion was made by T. White seconded by C. White Voting: All Ayes.

Minutes of the Special April 17, 2023 meeting of the Board of Woodward County Commissioners approved:

Troy White - Chairman

Clint White Vice-Chairman

Donny Thorn- Member

Wendy Dunlap- County Clerk

Attest: