

**Minutes of the Woodward County Commissioners May 15, 2023, at 10:00 a.m. in the Woodward County Courthouse Civil Room**

Meeting was called to order by Chairman Troy White with Vice-Chairman Clint White & Member Donny Thorn present. Also present were Wendy Dunlap, Johnny McMann, Bailey Kafke, Sheriff Kevin Mitchell, DA Chris Boring, Trina Mingus, Jonna Schmidt & Ben Smith. Statement of Compliance was acknowledged we have a quorum agenda was filed & posted May 11 @ 2:15 p.m. Invocation followed by Pledge of Alliance. Motion was made by C. White to approve minutes of previous meeting seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. C. White reported we will be receiving the CDBG grant to re-surface the streets in Sharon they will be starting the second week in June. Kafke said they might be adding a 5K to the Fair this year & there will be a board meeting this evening. Motion was made by C. White to approve monthly report of officer from the county treasurer's office seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve purchase orders batch #172 seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by T. White to approve Resolution R-23-23 disposing of 500-gallon fuel tank w/ skids (1982) D1-413-102 District #1 seconded by C. White Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve Resolution R-23-24 disposing of Ideal Shredder SL-205.6 Election Board seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Under Payroll Duties & Cycle it was talked about going to bi-weekly payroll for all employees with possible resolution on next week's agenda, such a turn over in staff for payroll it was talked about using a CPA to do payroll, T. White doesn't feel like it should be handled within the county clerk's office, T. White feels like more payroll training is necessary, Dunlap reported we have had a lot of changes in payroll & can't seem to get the right person to handle mainly the reports, Dunlap will go with T. White's advice, we will work to move another employee up to help in payroll. Review insured values of county property for insurance values have increased in property current building value \$32,454,931 appraised building value 33,699,200, contents current value 1,296,000, contents appraised value \$3,976,100 Motion was made by C. White to approve appraised value to be billed to Woodward County & the county will take a different action if it is too much seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Potential projects for upcoming continuation of sales tax election proposal (1) ADH accessibility to the front of the courthouse (2) Safety Security including cameras, courthouse, elevator updates & curbing front of courthouse (3) space for files court clerk (4) AC fair building Motion was made by C. White to approve Alcoholic Beverage Tax \$24,016.95 certified thru 5/10/2023 seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. Motion was made by C. White to approve transfer of appropriations out of treasurer personal services into treasurer M & O \$8500 seconded by Thorn Roll Call Thorn-yes, C. White-yes & T. White-yes. As there was no more business before the board at this time a motion was made by T. White to adjourn seconded by C. White Voting: All Ayes.